

# Public Assistance Program Overview



**WASHINGTON STATE  
MILITARY DEPARTMENT  
EMERGENCY MANAGEMENT DIVISION  
PUBLIC ASSISTANCE PROGRAM**





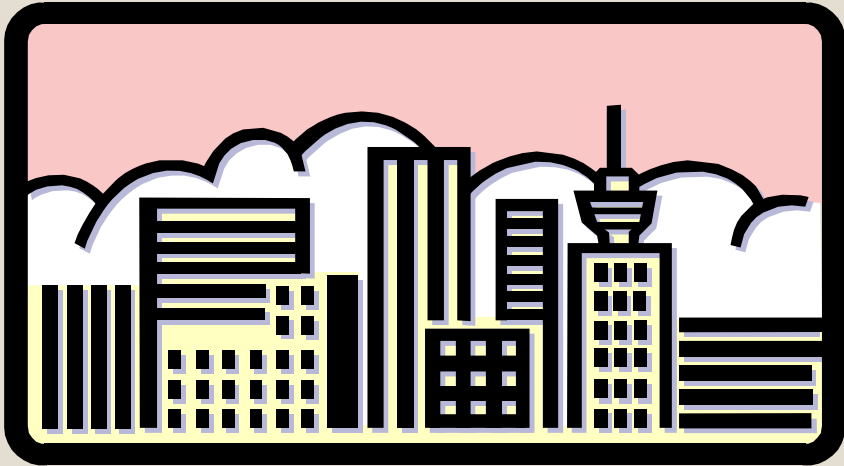
# Federal Authority



Authorized by the  
Robert T. Stafford  
Disaster Relief and  
Emergency Assistance  
Act, as amended



# PA Program's Purpose



To provide federal/state grant assistance to public agencies who have suffered from the effects of a major disaster or an emergency



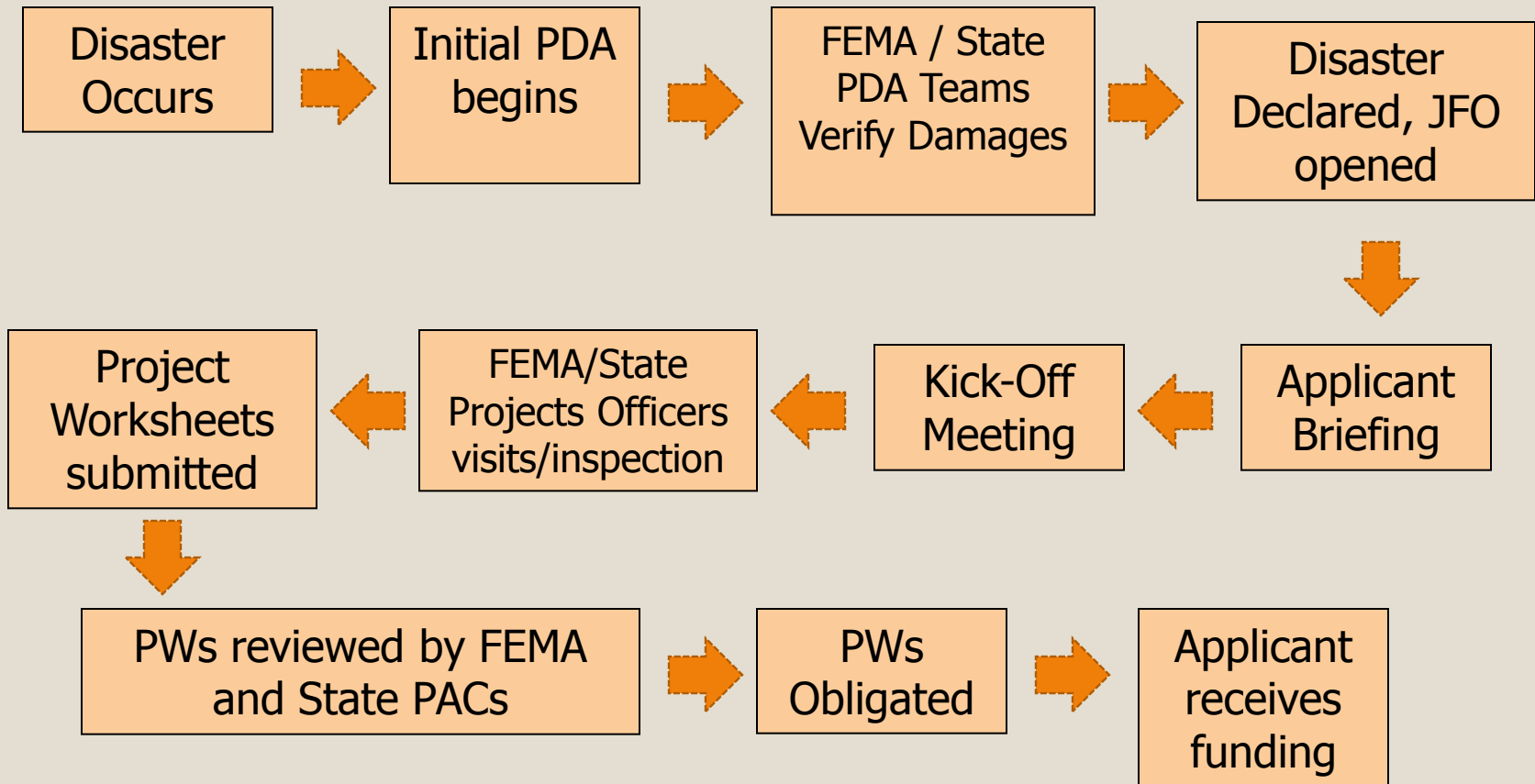
# Funding



- Federal funds - 75%
- Local funds - 25% match
- State Legislature may choose to split 25% local match with Applicant
- Only available in **declared counties** following a Presidential Declaration of Emergency or Disaster



# How Do We Get Disaster Assistance?





# Eligible Applicants



- Cities, Towns
- Counties
- State Agencies
- Federally recognized Indian Tribes
- Special Purpose Districts
- Critical Private Non-Profit Organizations
- Governmental Service Type Private Non-Profit Organizations



# What is a Critical PNP?



- Critical PNPs provide “critical services” as defined in 44 CFR 206.226©(1)
  - Power
  - Water – drinking, fire suppression, or electricity generation
  - Sewer Services
  - Wastewater Treatment
  - Communications
  - Education
  - Emergency Medical Care
  - Fire Department Services
  - Emergency Rescue
  - Nursing Homes



# Critical Service PNP Process



- No requirement to apply for Small Business Administration Loans.
- May apply immediately for Public Assistance funding for both emergency and permanent work
- Items needed to apply for Public Assistance funding:
  - Tax exemption certificate
  - Charter or Bylaws
  - PNP Questionnaire

And, as applicable:

- ✦ Insurance policy
- ✦ Proof of ownership or lease agreement
- ✦ School accreditation or certification



# Non-Critical PNPs



- May apply immediately for Public Assistance funding for Emergency Work
- Must apply for Small Business Administration loans and be denied prior to receiving Public Assistance Funding
  - Apply for both concurrently
  - Provide proof of SBA denial
  - May apply if maximum SBA loan does not fully covering eligible damage under the PA Program
  - Provide all other required PNP documentation



# Ineligible PNP Services or Facilities



- Recreational facilities
- Job counseling or job training facilities
- Facilities for advocacy groups not directly providing health services
- Conference facilities
- Political education
- Advocacy or lobbying
- Religious service or education
- Facilities for social events
- Parking facilities not in direct support of an eligible facility
- Roads owned and operated by a Homeowners Association
- Irrigation unless the facility provides water for fire suppression, drinking, or generating electricity



# Spokane County – Dec 2008





# Ferndale – January 2009





# Orting – January 2009





# Clallam County – January 2009





# Preliminary Damage Assessments



- A Preliminary Damage Assessment (PDA) identifies the initial cost estimate of damages for governmental agencies, private non-profits, and tribal governments.
- Two step process: Initial PDA by Counties, 2<sup>nd</sup> PDA by Joint State/FEMA teams to verify costs
- Damage estimates are consolidated by county to determine if federally mandated thresholds by county has been reached (\$3.27 per capita)
- Additional Statewide threshold must be met to be considered for disaster aid (\$1.30 per capita)



# Why Participate in a PDA?



- First step to receive Federal assistance
  - Identifies that your Agency has Eligible Damage and the \$\$\$ amount
  - County Must Meet Threshold to Qualify
  - State Must Meet Threshold Qualify
  - Identifies Potential Funding Needs
  - Identifies Potential Number of Applicants
- **To Be Successful, All Need to Participate**



# PDA Cost Limitations



- **Only** Damages Occurring within *Identified Event Period*
- Cost to return back to pre-disaster *Condition* and *Capacity*
- **Cannot** recognize adopted codes and standards
- **Does not** include anticipated costs for permit conditions
- Cannot recognize:
  - Potential hazard mitigation
  - Negligence
  - Inactive facilities
  - Contingencies
  - Insurance proceeds



# Applicant Briefing & Kickoff Meetings



- The State will coordinate Applicant Briefings on a county by county basis.
- Kickoff meetings are scheduled by the State PACs after applicants have completed their **Requests for Public Assistance** (RPA).
  - Team attending Kickoff meetings
    - ✦ State Public Assistance Coordinator – long term contact
    - ✦ FEMA PAC
      - FEMA & State Project Specialists
      - FEMA Mitigation Specialist
      - FEMA Environmental Specialist



# Eligible Activities/Projects



- Based upon the type of work
- The direct result of declared event
- Located within declared area
- Legal responsibility of eligible applicant
- Not under the authority of another federal program



# Categories of Work



## Emergency Work

- A - Debris Removal
- B - Emergency Protective Measures

## Permanent Work

- C - Road Systems
- D - Water Control Facilities
- E - Public Buildings & Equipment
- F - Public Utility Systems
- G - Parks and Other Facilities



# Eligible Costs



- Salaries, wages and fringe benefits
  - Emergency Work – Overtime Only
  - Permanent Work – Regular and Overtime
- Materials / supplies
- Applicant owned equipment (hourly rates)
  - FEMA rates or applicant rates, whichever is lower
- Contract costs incurred for:
  - Eligible Work
  - Rental Equipment
  - Engineering & Design Services



# Documentation



## Other Documentation to maintain:

- Mutual Aid Agreements
- Collective Bargaining Agreements
- HR Policies
- EOC Logs; Job Site Logs; Inventory Logs
- Contract Logs; Purchasing Logs
- Insurance Policies
- Environmental Contact Logs



# Need to Make Immediate Repairs?



## Document by:

- **Taking pictures** – photos, videos, digital
- Crews need to document damages and actions taken in daily logs
- Tracking equipment & material costs by site
- Tracking labor costs by person by project
- Track **all** of your costs involved with damage assessment separately
- Environmental / Historic precautions
  - Document emergency contacts with USACE, WDOE and WDFW



# Making Repairs



- Document! Document! Document!
  - Small Works Roster – fully document all attempts and answers (up to \$100,000)
  - Maintain copies of contracts, plans and specifications, bid tabulations
  - Copy of resolution by governing body to waive competitive bid process - for emergency contracts
  - Debarred / Suspended Contractor – state & federal?
  - Discretionary payments are not reimbursed – “The Director may pay overtime...”



# Making Repairs - continued



- RESTRICTED time and materials contracts
- No cost plus percentage contracts
- State Prevailing Wages – **no** exceptions
- Other Documentation
  - Mutual Aid Agreements
  - Collective Bargaining Agreements
  - EOC Logs - Job Site Logs - Inventory Logs
  - Contract Logs - Purchasing Logs



# Donated Resources



- Who worked, hours worked, on what days, and what did they do? (**Who, what, where, when and why**)
- Materials – invoice for donated resource
- Salary Schedule – to support hourly rate to be recognized
- Credit against non-federal share for Category A and B Work



# Washington State Disasters



• 1361-DR-WA	3/2001	\$76,235,589
• 1499-DR-WA	11/2003	\$11,538,863
• 1641-DR-WA	2/2006	\$ 9,233,848
• 1671-DR-WA	11/2006	\$34,798,326
• 1682-DR-WA	12/2006	\$35,771,719
• 1734-DR-WA	12/2007	\$73,320,272
• 1817-DR-WA	01/2009	\$62,111,972
• 1825-DR-WA	12/2008	\$34,890,010



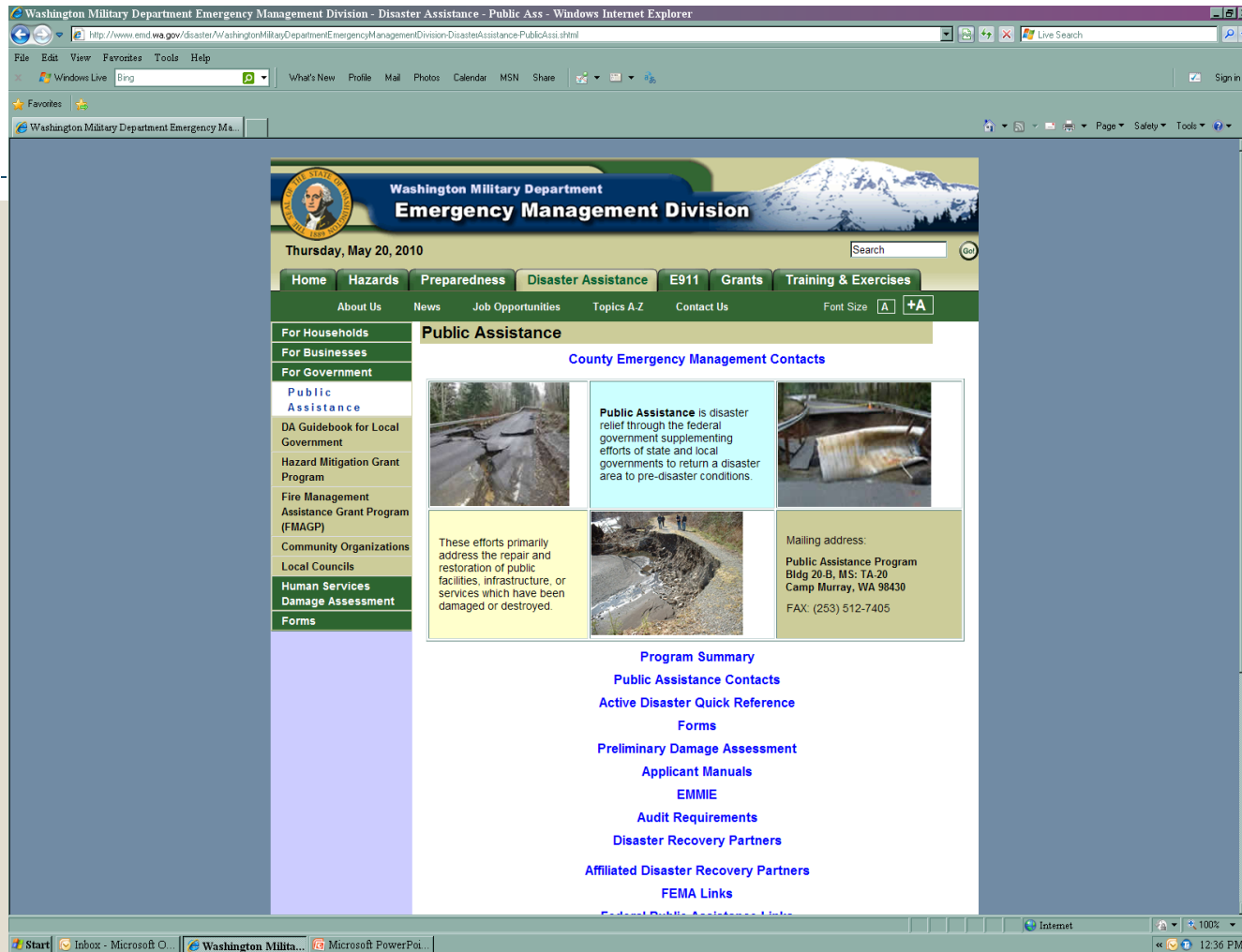
# Washington State Disasters

## Private Non-Profits



• 1499-DR-WA	11/2003	\$16,160
• 1641-DR-WA	2/2006	\$ 4,426
• 1671-DR-WA	11/2006	\$54,424
• 1682-DR-WA	12/2006	\$469,995
• 1734-DR-WA	12/2007	\$35,181
• 1817-DR-WA	01/2009	\$4,084,669
• 1825-DR-WA	12/2008	\$732,423





## Public Assistance Web Address:

<http://www.emd.wa.gov/disaster/WashingtonMilitaryDepartmentEmergencyManagementDivision-DisasterAssistance-PublicAssi.shtml>



# Staff Resources



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# Public Assistance Coordinators



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# Questions?

